

UNAPPROVED MINUTES  
CITY OF MILPITAS  
PARKS RECREATION AND CULTURAL RESOURCES COMMISSION

**Meeting:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission (PRCRC)  
**Place of Meeting:** Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas, Rm. 7&8  
**Time of Meeting:** 7:00 p.m.

**I. Call to Order** Chairperson Munzel called the meeting to order at 7:00 p.m.

**II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance

**III. Roll Call** Commissioners Present: Gill, Krommenhock, MacKenzie, McGuire, Mohsin, Munzel and Tuason

Alternates Present: Ku

City Staff Present: Recreation Services Manager, Bonnie Greiner, Public Services Assistant II, Renee Lorentzen

City Council Liaison Absent: Council Member Althea Polanski

**IV. Seating of Alternates**

The Chair sat no Alternates

**V. Agenda** **MOTION** to approve the Agenda of September 8, 2003.

M/S: MacKenzie/McGuire Ayes: All

**VI. Minutes** **MOTION** to approve the minutes of August 4, 2003.

M/S: McGuire/MacKenzie Ayes: All

**VII. Citizens Forum** Julie Cherry, President of the Milpitas Alliance for the Arts, 2312 Lacey Drive, invited the Commission to the Hillcrest Park meeting on September 17, 2003, at 4:30 p.m. at Hillcrest Park, where they will be discussing the location of the artwork chosen for the Art in Your Park Project.

Rob Means, 1421 Yellowstone, asked the Commission if he could be agendized for a future meeting to make a presentation on Personal Rapid Transit Technology. Chairperson Munzel asked that Mr. Means keep the presentation to 10-15 minutes. Chairperson Munzel requested that Recreation Services Manager, Greiner, agendize this presentation at an appropriate future meeting.

Larry Voellger, 689 Cardiff Place, invited the Commission to Arts Day 2003 on Saturday, October 4, 2003, from 10am-2pm at the Milpitas Civic Center Plaza. Mr. Voellger also explained the Milpitas Alliance for the Arts is currently looking for it's next Art in Your Park Project Park. If the Commission has any suggestions on a possible park site, they should contact him, or Julie Cherry. The Milpitas Alliance for the Arts considers the following when selecting a potential park (one with an active neighborhood, high visibility and potential future renovations).

Commissioner MacKenzie asked what would happen to the Summersault sculpture. Ms. Cherry responded that there has been interest expressed to have that piece as art for the City Hall park area.

Commissioner McGuire suggested that the Milpitas Alliance for the Arts consider Starlite Park or Foothill Park. Ms. Cherry asked if he knew any individual who is active in the Community in either of those park neighborhoods. Chairperson Munzel stated that he lives near Starlite Park and that the Milpitas Alliance for the Arts could certainly contact him.

## **VIII. Announcements Correspondence**

Recreation Services Manager, Greiner, announced the following:

- *The City will be holding a September 11<sup>th</sup> Remembrance Ceremony and Candle Light Vigil at 7:30 p.m. at the Milpitas Civic Center Plaza.*
- *The Milpitas Dog Park Ribbon Cutting Ceremony will be on September 27<sup>th</sup> at 10:00 a.m. at the Dog Park Site in Ed Levin Park.*
- *Rainbow Theatre's production of "You Have the Right To Remain Dead" will run from September 19-28. This is a Teen Production and is an audience participation Murder Mystery.*

Commissioner Krommenhock announced the California Association of Park and Recreation Commissioners and Board Members (CAPRBM) held a conference recently in Vacaville and held seminars on Legislative issues, Grass Roots Advocacy, Commissioners and Staff Working Together. Commissioner Krommenhock asked if the Marketing Coordinator for the City of Milpitas could send CAPRBM information on the Dog Park Opening and other such events as the CAPRBM highlights city events and information.

Commissioner Mohsin informed the Commission of an upcoming conference held by the United Neighborhoods of Santa Clara County. Commissioner Mohsin asked staff if there was any funding available should Commissioners wish to attend. Recreation Services Manager, Greiner, answered, monies are available for a conference and a Commission could use money to go to the United Neighborhoods of Santa Clara County instead of attending the California, Parks and Recreation Society Conference.

Commissioner Gill said he would like to commend the Parks Department for the better walkways at Gill Park; they are much improved and easier to walk on. Commissioner MacKenzie informed the Commission that the Milpitas Post hosted the Sunnyhills Breakfast where they were able to share their feelings on the Post and its focus and articles. Commissioner MacKenzie stated that the Sunnyhills residents stated that they liked the more community-oriented articles.

## **IX. Old Business**

### **1. City of Milpitas Patches**

Recreation Services Manager, Greiner, distributed copies of the proposed patches to be awarded to the Youth Sports Grant Recipients. Recreation Services Manager, Greiner, told the Commission that staff is recommending the patch that states, "Sponsored by the City of Milpitas". Commissioner Krommenhock asked how big the patch would be? Recreation Services Manager, Greiner, answered that the patches would be about the same size as on the draft they had received.

Commissioner MacKenzie asked if the Youth Sports Grant Program received any press when a child has been awarded money. Recreation Services Manager, Greiner, answered that there is a news release to the Milpitas Post when a Youth Sports Grant is awarded. Commissioner MacKenzie asked that a news release also be sent to the San Jose Mercury and local news stations.

**MOTION** to approve the Youth Sports Grant Recipient Patch as recommended by Staff.

M/S: Gill/Mohsin Ayes: All

## **X. New Business**

### **1. Family Child Care Grant Support Program – Rosa Ruiz**

Child Care Coordinator, Toby Librande, introduced applicant Ms. Rosa Ruiz to the Commission and asked if there were any questions about her application. The monies requested would be used for learning materials, indoor tables and chairs, and outside play materials.

**MOTION** to approve the Child Care Grant Fund Request for applicant Ms. Rosa Ruiz in the amount of \$500.00.

M/S: MacKenzie/Gill Ayes: All

Chairperson Munzel asked Child Care Coordinator, Librande, if she was planning on going back to City Council to ask for more money as this last request for \$500.00 depleted this years Child Care Grant Fund. Recreation Services Manager, Greiner, answered that staff can go back Mid-Year and request more money. Chairperson Munzel asked if they could request \$20,000 so that their Grant Funds match that of the Cultural Arts Support Program. Recreation Services Manager, Greiner, said that they could request for as much money as they want, and that the fact that their Youth Sports and Child Care Grant Funds are depleted so quickly, would give the Commission justification to request for more monies next year.

### **2. Youth Sports Grant Assistance Fund – Evan Meisner**

Evan Meisner, requested \$500.00 to offset the cost of competing in the BMX World Championship in Reno, Nevada on July 31<sup>st</sup> – August 3, 2003, and for the National Championships for BMX Biking in Reno, Nevada on August 30<sup>th</sup> – September 1, 2003. Evan Meisner and his father were in attendance to answer any questions from the Commission.

**MOTION** to approve the Youth Sports Assistance Fund request for applicant Evan Meisner in the amount of \$500.00.

M/S: Mohsin/Gill Ayes: All

Mr. Meisner thanked the Commission for all their support to the Community. Mr. Meisner said that at competitions, the City of Milpitas is the only city organization recognized for sponsoring competitors. The support the City provides makes a big difference to Evan and all the other Youth Sports Grant recipients and their families.

Commissioner McGuire asked that if possible, applicants come to the Commission before their event occurs that they are requesting funding for.

### **3. Selwyn Park Conceptual Plan**

Mark Rogge, Principal Engineer, presented the Commission with a devised plan for Selwyn Park. Renovations to the park would bring it up to safety code, and make it a more family friendly park.

Commissioner McGuire asked if the turf planned was practical for maintenance and if it would be able to stand the wear and tear of every day use. Principal Engineer, Rogge answered, the neighborhood requested turf and yes, it would be able to stand the every day use. Commissioner McGuire asked if because the grass area was so small would the Parks Department mow on a regular schedule, being that they couldn't mow with their trucks. Principal Engineer, Rogge, answered that a regular maintenance schedule would be enforced.

Chairperson Munzel asked if there would be benches. Principal Engineer, Rogge, answered there would be benches.

Commissioner MacKenzie asked if there were enough Barbeques and picnic areas planned. Principal Engineer, Rogge said that due to the fact Selwyn Park is so small, there are as many Barbeques and picnic tables that the park can accommodate.

Chairperson Munzel inquired about the fencing planned. Principal Engineer, Rogge answered that the fencing will inhibit children from running out in to the street. Commissioner Krommenhock asked what kind of material would be underneath the picnic tables. Engineer, Gail Seeds, answered, decomposed granite would be used underneath the picnic area.

Commissioner Munzel asked what types of trees were planned for the park. Principal Engineer, Rogge, answered that they were still in the discussion phase, but were looking at trees that would grow to be good for shade and aesthetically pleasing. Chairperson Munzel suggested that they speak to the neighbors along the park fence line so they can avoid rooting from the trees.

Commissioner Krommenhock asked if there was currently an irrigation system in the park. Principal Engineer, Rogge, answered that they would be adding one in the renovation. He informed the Commission that the renovation would take approximately one year.

**MOTION** to approve the proposed layout for Selwyn Park Improvements.

M/S: Krommenhock/McGuire Ayes: All

### **4. Request to Waive the Roof Equipment Screening Requirement for a Designated Cultural Resource Building at 167 S. Main Street (Ola's Restaurant)**

Acting Planning Manager, James Lindsay, informed the Commission that they are being asked to waive the screening requirement for the rooftop equipment at Ola's Restaurant because the equipment is not very visible and will be painted the same color as the roof. He also indicated that with the roofs steep slope, the screening for the equipment would be very obtuse and unsafe.

Commissioner Krommenhock felt the screening would make it look worse and the equipment is not that visible to the public. Chairperson Munzel stated that new buildings are required to have the screening, however, since Ola's Restaurant is a historic building, it is not held to the same requirements.

Commissioner MacKenzie asked what the impact this will have on the Midtown Plan when there are residential neighbors. Chairperson Munzel answered that the potential impact is unknown at this time, however, in the future if residents have a problem with Ola's Restaurant not having screening, they can petition and bring it to City Council.

Commissioner Krommenhock stated that even if homes are built in that area, the people on the second story will look down on the roof at Ola's Restaurant and the screening only covers the sides of the equipment, therefore they would see it any way.

**MOTION** to recommend approval to the City Council of the request to waive the roof-screening requirement, and require that the roof equipment be maintained in the dark color.

M/S: McGuire/Gill                      Ayes: All

#### **5. DeVries Property on National Register & O'Toole Elm Trees**

Chairperson Munzel asked that the DeVries property and the O'Toole Elm Trees be treated as separate items and that he would like to start with the O'Toole Elms first. He asked staff how the Commission would go about getting the O'Toole Elms listed on the Historic Registry.

Recreation Services Manager, Greiner, suggested that the Commission add this item to their Work Plan. Their request would then go to the Planning Commission and then to City Council. Chairperson Munzel said he didn't think this item should have to go to the Planning Commission.

Acting Planning Manager, Lindsay, stated that the Commission would need to complete an application to have the O'Toole Elms to be a historic site and that application would in fact need to go to the Planning Commission since they also deal with the City's Cultural Preservation. The City Council would then take the recommendations from the Planning Commission and Parks, Recreation and Cultural Resources Commission and make a final decision.

Chairperson Munzel asked if anyone can apply and if there is an official form. Acting Planning Manager, Lindsay, answered that there is an application and form to fill out but a letter of request from the Commission would be sufficient to move forward. Chairperson Munzel asked for volunteers from the Commission to form a subcommittee to help write the letter of request. The following Commissioners volunteered to be on the subcommittee:

- Gill
- Krommenhock
- Munzel

Staff stated that 60 days after the submission of a letter of request to have the O'Toole Elms be a historic site, there would need to be a Public Hearing at the Parks, Recreation and Cultural meeting where the community could voice its opinion. Chairperson Munzel asked that the Commission first work on the O'Toole Elms and then once that process is completed, attempt to get the DeVries Property on the National Register.

#### **6. December 1, 2003, Parks, Recreation and Cultural Resources Commission Meeting Date**

Recreation Services Manager, Greiner, informed the Commission that the Commission's December 1, 2003, meeting is on the same day as the City's Tree

Lighting Ceremony. She suggested the Commission re-schedule their meeting to December 8, 2003.

**MOTION** to move the Parks, Recreation and Cultural Resources Commission December 1, 2003 meeting to December 8, 2003.

M/S: McGuire/MacKenzie Ayes: All

**XI. Staff Reports** None

**XII. Liaison Reports**

**2. Community Advisory Commission (CAC)**

Commissioner Mohsin informed the Commission that the CAC reviewed the Neighborhood Night Out attendance from the summer.

**3. Senior Advisory Commission**

Commissioner Gill announced that Commissioner Carlos Fabregas passed away and a memorial ceremony was held at the Milpitas Senior Center in his honor.

**4. Planning Commission**

Commissioner Tuason told the Commission the Planning Commission had approved the 3.6 acre 19 Single Family homes to be built on the old Church site on Kennedy.

**5. Youth Advisory Commission**

Commissioner Munzel stated that the YAC does not receive the same Staff reports that the PRCRC does, and that it would be helpful for those Commissioners to read about the City's Youth and Teen program progress.

**6. Milpitas Historical Society**

Commissioner McGuire announced the next regular meeting would be on September 10, 2003, at the Milpitas Library, where they will be reviewing historical pictures.

Recreation Services Manager Greiner informed the Commission that the City's 50<sup>th</sup> Anniversary Logo had been decided on and the committee is discussing giveaway possibilities.

**XIII. Future Agenda Items**

None

**XIV. Adjournment**

There being no further business, the Chair adjourned the meeting at 8:51 p.m. to the next regularly scheduled meeting on October 6, 2003, at 7:00 p.m.

Respectfully Submitted,

Renee Lorentzen  
Recording Secretary